



# STAYING COVID-19 SECURE IN 2020

WE CONFIRM WE HAVE COMPLIED WITH THE GOVERNMENT'S  
GUIDANCE ON MANAGING THE RISK OF COVID-19

## ● FIVE STEPS TO SAFER WORKING TOGETHER ●

- ✓ WE HAVE CARRIED OUT A **COVID-19 RISK ASSESSMENT** AND SHARED THE RESULTS WITH THE PEOPLE WHO WORK HERE
- ✓ WE HAVE **CLEANING, HANDWASHING, AND HYGIENE PROCEDURES** IN LINE WITH GUIDANCE
- ✓ WE HAVE TAKEN ALL REASONABLE STEPS TO **HELP PEOPLE WORK FROM HOME**
- ✓ WE HAVE TAKEN ALL REASONABLE STEPS TO **MAINTAIN A 2M DISTANCE** IN THE WORKPLACE
- ✓ WHERE PEOPLE CANNOT BE 2M APART, WE HAVE DONE EVERYTHING PRACTICAL TO **MANAGE TRANSMISSION RISK**